



**BENICIA LIBRARY BOARD OF TRUSTEES  
BOARD OF LIBRARY TRUSTEES AGENDA**

**Benicia Public Library , 150 East L Street  
Edna Clyne Room  
April 12, 2022  
6:30 PM**

**1. Call To Order**

**2. Roll Call**

**3. Reference To The Fundamental Rights Of Public**

A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to this meeting room per Section 4.04.030 of the City of Benicia's Open Government Ordinance.

**4. Announcements**

**5. Presentations**

**5.A COLLECTION DEVELOPMENT REPORT**

Anita Falltrick will give her yearly Collection Development report

[Collection Development Report April 2022.pdf](#)

**6. Adoption Of Agenda**

**7. Opportunity For Public Comment**

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda that is within the subject jurisdiction of the Arts and Culture Commission. State law prohibits the Commission from responding to or acting upon matters not listed on the agenda.

Each Speaker has a maximum of five minutes for public comment. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If applicable, a spokesperson may present the views of your entire group. Speakers may not make personal attacks on council members of the public, or public or make comments which are slanderous or which may invade an individual's personal privacy.

- A. Public Comments
- B. Written

## **8. Consent Calendar**

### **8.A MINUTES**

The minutes of the March 8, 2022 meeting are included in the Consent Calendar  
[March 8 2022 - Draft](#)

## **9. Board Training**

## **10. Action Items**

### **10.A SOCIAL MEDIA ENGAGEMENT GUIDELINES POLICY**

The Board will discuss and possibly vote on a new Social Media Engagement Guidelines Policy  
[Social Media Engagement Guidelines.pdf](#)

## **11. Information Items**

### **11.A REPORT FROM THE PRESIDENT, CAROLYN CADLONI**

### **11.B ADVOCACY OPPORTUNITIES**

### **11.C REPORT/UPDATE BY LIBRARY DIRECTOR**

- a. Financial Report
- b. Update on Council Items
- c. Arts and Culture Commission
- d. Facilities staffing, policy and programs
- e. Correspondence/articles/other

[Financials](#)

### **11.D LITERACY REPORT**

[Literacy Report](#)

### **11.E REPORTS FROM BOARD LIAISONS**

- a. Art Gallery Advisory Committee Liaison
- b. Friends Liaison

- c. Library Foundation Liaison
- d. Poet Laureate Committee Liaison
- e. Historical Museum/Historical Society Liaison

**12. Comments From Board And Staff**

**13. Future Agenda Items**

**14. Next Meeting**

**14.A MAY 10, 2022**

**15. Adjournment**

## **Public Participation**

The Benicia City Council and its Boards and Commissions welcome public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The City Council allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than five minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the City Council.

Should you have material you wish to enter into the record, please submit it to the City Manager.

## **Disabled Access or Special Needs**

In compliance with the Americans with Disabilities Act (ADA) and to accommodate any special needs, if you need special assistance to participate in this meeting, please contact Kim Imboden, the ADA Coordinator, at (707) 746-4200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

## **Meeting Procedures**

All items listed on this agenda are for Council discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the City Council.

Pursuant to Government Code Section 65009, if you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedures Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure Section 1094.6.

## **Public Records**

The agenda packet for this meeting is available at the City Manager's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at [www.ci.benicia.ca.us](http://www.ci.benicia.ca.us) under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the

City Manager's Office located at 250 East L Street, Benicia, or at the meeting held in the Council Chambers. If you wish to submit written information on an agenda item, please submit to the City Clerk as soon as possible so that it may be distributed to the City Council. A complete proceeding of each meeting is also recorded and available through the City Clerk's Office.

<b>Contact Your Council Members</b>
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If you would like to contact the Mayor or a Council Member, please call the number listed below to leave a voicemail message.

Mayor Young: 707-746-4213

Vice Mayor Campbell: 707-746-4213

Council Member Strawbridge: 707-746-4213

Council Member Largaespada: 707-746-4213

Council Member Macenski: 707-746-4213